

Luckenberger Schule
 Städtische Grundschule
 Neuendorfer Straße 12
 14770 Brandenburg an der Havel
 Tel. 03381/224132
 Fax 03381/21113249
 School according to catchment area

Date of registration: _____

Please fill out in block letters!
For internal use only!

Registration for the school admission procedure for the 2025/26
school year

Favourite primary school	
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Note for schools with congruent school districts:
Decisive for the admission decision are the proximity of the school to the home and important reasons. If admission to the desired school is not possible, the application will be forwarded to the nearest primary school with free capacity.

Data of the child (in accordance with the Data Protection Ordinance on Education)	
Last name	
First name	
Date of birth	
Place of birth	
Gender	
Nationality	
Native language	
Residence status **	
Religion*	
Residential address	
Daycare centre visited so far	

Legal guardian	Last name	First name	Family status *
Mother			
Father			
Other			

Data of the legal guardians	Mother	Father
Residential address		
Workplace		
Health insurance of the child		
Private phone		
Business phone		
E-mail address *		

(* - Voluntary information, ** - Only fill in for foreign-language children)

Special instructions from the legal guardians	
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With my signature, I confirm the accuracy of all information provided. I have been informed that the school will only use the data to fulfil the tasks assigned to it.

Signature: _____

Incoming processing by the school responsible for the place of residence

Facts of the case		Yes	No	Date	Remark
Parents raise concerns about school admission					
Need for support is suspected					
Special educational needs are suspected					
Antragstellung (Die Anträge sind gesondert zu stellen.)	Early school enrolment				
	Deferral from school attendance				
	Promotion committee procedure				
	Primary school enrolment Special school				
	Application according to § 106 BbgSchulG				
Reference to school medical examination					
Explanation of the school admission procedure					
Reference to the issue of the school admission letter					
After-school care is planned					
Reference to the after-school care centre registration procedure					
Planned after-school care centre					

Remark	
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Forward the enrolment documents to the desired school! Only applies to congruent school districts and the choice of alternative schools! Otherwise application according to § 106 BbgSchulG!

Would you like to go to another school?

Yes	
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No	
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Submission by the responsible school - Signature / Date

Receipt at the desired school - Signature / date
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